



COUNTY OF LOS ANGELES

CHIEF INFORMATION OFFICE

500 West Temple Street
493 Kenneth Hahn of Administration
Los Angeles, CA 90012

JON W. FULLINWIDER
CHIEF INFORMATION OFFICER

Telephone: (213) 974-2008
Facsimile: (213) 633-4733

April 6, 2004

To: Supervisor Don Knabe, Chairman
Supervisor Gloria Molina, Chair Pro Tem
Supervisor Yvonne Brathwaite
Supervisor Zev Yaroslavsky
Supervisor Michael D. Antonovich

From: Jon W. Fullinwider 
Chief Information Officer

Subject: **INFORMATION TECHNOLOGY OPTIMIZATION WORK GROUP - STATUS**

On January 13, 2004, your Board acknowledged the Information Technology (I/T) Optimization activities performed by County departments to date. Your Board asked that this work be continued and directed the Chief Information Office to organize and lead a public-private work group to assess and make additional recommendations to improve the County's effectiveness and efficiency in the use and application of I/T. This memo is to provide you with a status of our organizational activities to date.

The I/T Optimization Work Group will be comprised of three teams:

- County I/T Management (I/T Managers from representative departments)
- County Management (Executive Managers), and
- Non-County (private sector) Management

The first meeting will include only the County teams and is scheduled for April 19, 2004. At this meeting, the County teams will review and finalize the charter and objectives of the I/T Optimization Work Group. The County teams will also discuss and develop a preliminary list of potential areas of focus and review, ultimately building a preliminary list of areas for discussion for the next meeting that will include the Non-County Management team.

The County teams will identify data related to the identified areas of discussion that will be compiled by support staff. The collection of this data is intended to allow the full work group to make preliminary projections of the potential impact of various strategies

that will be discussed in their meeting. This approach will allow the work group to draw on the diverse experience of its members and to begin to rank some of the ideas and strategies offered in the meeting.

The specific members of the three teams are identified on the attachment and staff of the Chief Information Office will provide support to the work group and individual teams.

We will provide you with an update on the work groups' activities and potential opportunities for the optimization of information technology, as identified and discussed in the initial work group meetings.

If you have questions or require additional information, please contact me at 213.974.2008.

JWF:JW:ygd

Attachment

c: Department Heads
Information Systems Commission
Quality and Productivity Commission

I/T Optimization Work Group

County I/T Management

<u>Name</u>	<u>Department</u>
Captain William Bengston	Sheriff Department
Ali Farahani	Probation Department
Mark Gascoigne	Internal Services Department
Diane Lee	Department of Public Works
Mary Morgan	Department of Health Services
Janette Parker	Fire Department
John Ruegg	Information Systems Advisory Board
Leo Yu	Children and Family Services

County Management

<u>Name</u>	<u>Department</u>
Mike Aranda	Sheriff Department
Philip Browning	Child Support Services
Dr. Jeff Guterman	Department of Health Services
Sharon Harper	Chief Administrative Office
Michael J. Henry	Department of Human Resources
Dave Lambertson	Internal Services Department
J. Tyler McCauley	Auditor-Controller
Jim A. Noyes	Department of Public Works
Bryce Yokomizo	Department of Public Social Services

Non-County (Private Sector) Management - Proposed

<u>Name</u>	<u>Organization</u>
Raoul Freeman	Information Systems Commission
Viggo Butler	Quality & Productivity Commission
Peter Penfield	CISCO
Don Born	Microsoft
Robert Schwandt	SBC
Steve Andres	IBM